

Ruter's electric bus supplier conference, December 15th 2014 – information and guidelines

Aim of the conference

This conference is held for Ruter to provide information about future demand and plans linked to our objective to use only renewable energy to run public transport services by 2020. This objective may mean changes to Ruter's future procurement strategies.

Our audience includes existing and new suppliers and subcontractors, as well as other relevant private and public sector target groups and NGO's.

Ruter also wants to obtain feedback from conference participants which can be used as part of our future work.

Structure of the conference

Ruter will use the conference to present its needs and the challenges it faces, as well as facts and information which may be relevant to the participants. No issues will be determined or decided during the conference.

Following the conference, all presentations will be published on the website <https://ruter.no/en/about-ruter/reports-and-plans/fossilfree2020/information-for-suppliers/> . This is to ensure that the same information is available to all, including those unable to attend.

Ruter will present a set of specific questions to which it would like participants to respond following the conference. Organisations that wish to respond may do so by sending a written response on how the needs and challenges presented by Ruter may be met. The information answering Ruter's questions shall be no more than four A4 pages in length, and must be sent to fossilfree2020@ruter.no no later than 15 January 2015.

Ruter requests that the information submitted be described at a functional level. Ruter will treat all information submitted in confidence. Ideas submitted may be used by Ruter in connection with future procurements and presented in an anonymised form at dialogue conferences or in tender documents etc. in connection with future competitive tenders.

Participants at the conference will not have the opportunity to make product and/or corporate presentations in the form of promotional materials, brochures, advertising articles, roll-ups, etc.

One-on-one meetings with Ruter

Ruter also wishes to discuss its issues directly with relevant organisations. Persons or organisations which submit a written response will be given the opportunity to meet representatives from Ruter at a one-on-one meeting. Such meetings may be held in person at Ruter's offices or via Skype, telephone or similar. The meetings will be held according to a set schedule, and Ruter will invite the person/organisation in question to a meeting following submission of their description. The meetings will not exceed 30 minutes in duration. If necessary, Ruter reserves the right to contact persons or organisations in order to ask questions or obtain clarifications outside the bounds of agreed meetings.

All of Ruter's competitive tenders will be announced on the website www.kollektivanbud.no and on Doffin/TED. Potential suppliers cannot rely on being contacted by Ruter when relevant competitive tenders are announced, but must monitor the websites for the publication of tenders.